



Musical in a Week: High School Musical Technicians Information Pack

Monday 3rd - Friday 7th August 2026

Chelmsford
Theatre

MTI Europe



Welcome


We are excited to begin the journey of the High School Musical Jr project with our first ever group of young technicians! Over the week, they will be working with excellent practitioners, exploring their new topics, developing new skills, and preparing to bring the play to life on stage through sound, lighting and stage management.

Please take a moment to read through the attached info pack. It contains important details about the application form, schedule, and what your young person will need.

If you have any questions after reviewing the pack, feel free to get in touch. We're looking forward to a fantastic experience with your young technicians!

Megan Crisp - Creative Engagement Officer

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Applications

To be accepted onto the Musical in a Week: Technicians programme, we ask that young people complete an application form. This can be found either [via this link](#), on our website, or at Box Office for a hard copy. The deadline for application forms is 5pm on Wednesday 20th May. All young people will find out if they have received a place, or have been placed on the wait list, by Wednesday 27th May.

If your young person is offered a space, we ask that payment is made by Wednesday 3rd June to secure their space. If it is not paid by then, we will defer to the wait list.

The application form is designed for young people to tell us all about why they want to take part in the week. We completely understand that for so many young people this will be their first chance to work in a technical theatre space so may come with no experience, that is fine! We would just love to hear about their work (voluntary, school based etc.) within the theatre world in that case.

Structure of the Week

Every day will start at **10am**, so please allow time to arrive and sign in before hand. Every day, apart from Friday, will finish at **4pm**. Young people must be dropped off and collected by an adult unless you have informed us they have permission to leave alone.

M

The first day will start with an introduction to health and safety, before jumping into lighting. After seeing a demo or two on just what our lighting rig can achieve, you will be thrown into gels, gobos, lighting positions, rigging, types of light and how to programme at the lighting desk!

T

Tuesday we focus on sound. Learn how to fit radio mics, about the different types of microphones, test out how sound and sound effects impact a performance and more.

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Wednesday is all about the stage. This includes everything from marking up a props table to calling the show, from spiking the stage to set design!

T

Thursday will start with an introduction to our final technical aspect, the follow spot. Before you watch a run of the performance the technicians will teach you what you need to look out for in a pre-tech performance, including how to mark up your script and questions to ask a production crew.

F

Friday is all about teching the show. You will work with our professional team to set all the technical elements with the performers on stage. The performance will begin at 6.30pm. We hope to be finished by 9pm

Preparation

With so much to learn in a week, we recommend that young people get familiar with the story of High School Musical. The full musical is on Disney+, and a youth theatre version of High School Musical Jr is available on [YouTube](#).

There is a folder, [linked here](#), that contains the script and the backing tracks for all the songs. It would be worth the young people looking over the script and listening to the songs so they are ready to focus on the technical aspect on the first day.

We ask that young people bring...



Lunch, snack and water

Each day every young person will need a lunch, snacks are recommended to. All young people must bring a water bottle they can refill.



Black clothes layer

For the final day, all young people will need to wear a base layer of black. This will be a top and some form of long trousers/leggings/joggers and black shoes. No crop tops. Small logos are fine. Please email in if this may be an issue for you. During the week, young people need to wear comfy clothes the do not mind getting dirty, and can move in.

Evening Performance



The performance will begin at 6.30pm on Friday 7 August at Chelmsford Theatre studio. Each young person will be allocated two tickets, and seating will be general allocation. More tickets can be purchased [here](#) or from the Box Office.



The performance will be split into two acts with an interval. For the performance, all young technicians will be assigned one of the following roles; stage, lighting, sound, follow spot.



After the performance has taken place and the dressing rooms are cleared, young people will be allowed to go home. Unless you have given permission, they must be collected from the theatre.



Frequently Asked Questions

How can I get more tickets?

If you would like to get more tickets than the two allocated per child, you can purchase them online [via this link](#), or at the Box Office.

Do the young people have to come every day?

Yes. All young people must be available all day every day.

When will my young person find out what they are doing on the night?

After three days of exploring the options, the technical team will assign roles and let the young people know on Thursday.

What will young people do for food on the final evening?

The theatre will be throwing a pizza party for all young people before the final show, included in their ticket price. Young people will still need to bring lunch with them on the Friday.



Photography



We will take photos during rehearsal, and will hire a professional photographer for the final day. These photos will be shared with parents after, and may be shared on socials etc.

For young people who cannot be in photos, we will take some separate shots that will be sent to that parent only. These photos will not be on social media.

Photo permission can be given or denied on the online form you will be sent before the week begins. If you change your mind either way, we ask that you email Megan to confirm the change

Contact Information

Megan Crisp is the producer for the project, and can be contacted on:

megan.crisp@chelmsfordtheatre.co.uk

01245606783

If you would like to discuss specifically the technical aspect, please contact our Buildings and Technical Manager, Paul Richard:

paul.richard@chelmsfordtheatre.co.uk



If you need to get hold of your young person during the week, please contact the Box Office who can ensure the facilitators and young person is made aware of your call.
01245 606 505



Thank You

Thank you for your attention! We look forward to working with you and your young people. Please reach out with any questions.

